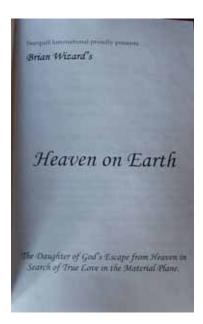
## The Book Production Process

Starting with the text set up on the computer, the header and footer are designed and the text taken from your Word document and resized to fit either the 6"x9" or the 8 ½" x 11" formats. The book's title page, credit page, author's note page, table of contents, and any other page prior to the preface or prologue, or on your instruction to include the prologue or preface, will be unnumbered.

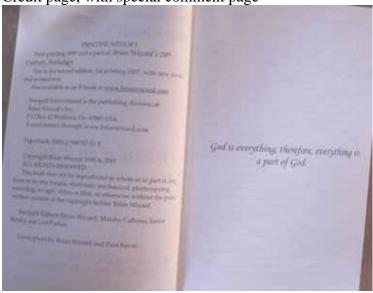
Page 1 will be either the preface or prologue, or Chapter One, and it will be positioned to be on the right side of the open book. The first page header may contain the author's name with a possessive apostrophe and the book's title, with the number either on the outside corner of the page or in the middle.

Here are examples of the way Brian Wizard likes to present his books' first few pages and headers. Of course, you can do it any way you want, just be clear in your instructions, or provide hand-drawn or computer generated-graphics.

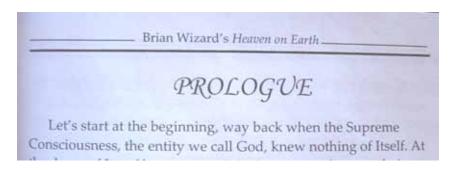
## Title page:



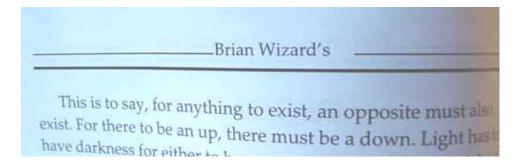
Credit page, with special comment page



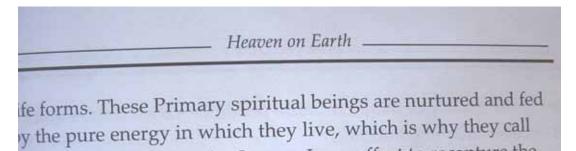
Page one Header, with author's name and book title:



Page 2, left hand side of open book:



Page 3, right hand side of open book:





Once we have the book formatted on the computer, the data transfers to the copy machine. This machine cranks out collated, two-sided pages at a high rate of speed.



The next step is to put the pages of one book on the jogger. This machine vibrates the static electricity and air out from between the pages.



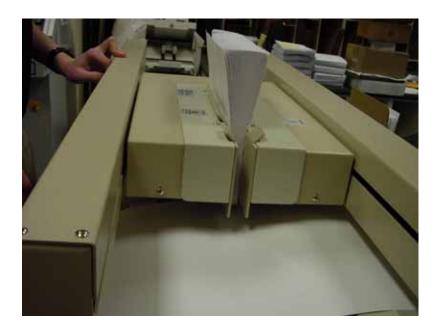
Next, we size and place the pre-designed cover appropriately onto a master copy, and print it.



The hard binding machine glue comes in rectangular pieces. The glue melts in its warmed tray.



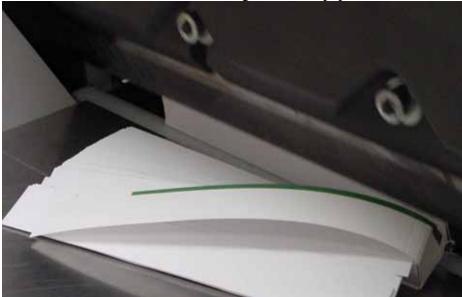
The pages are clamped together in a vise that slides backwards, running the pages across a razor blade that scuffs up the page edges for better glue absorption and then running them forward over the glue-roller, picking up an even coat of glue, and then positioning the page edges over the inside of the cover. The cover lifts up and sticks to the glue.



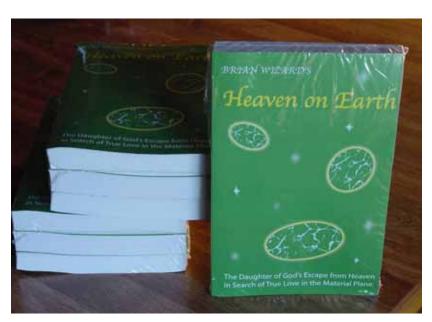
The next thing you know, the book is born.



The final task is to trim the book's edges with the paper cutter.



The result is . . . "Ta dah . . ." finished, top-quality books at a low price for short runs. You can have your books shrink-wrapped individually, or in groups.



For a quote on a short run, be it 10, 20, 40, or 100, please <u>click here</u> to fill out the form and hit "send." We will respond as soon as possible.

Thank you for your interest.

